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PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
Department of Urban Development & Municipal Affairs
(Municipal Affairs Branch)
Poura Prashasan Bhawan
DD-1, Sector-I, Salt Lake, Kolkata - 700 064

NOTIFICATION

No. 601/MA/O/C-4/3R-8/2017

Dated, Kolkata, the 11th day of September, 2017

In exercise of the power conferred by section 28 of the West Bengal Valuation Board Act, 1978 (West Ben. Act LVII of 1978), The Governor is pleased hereby to make the following amendment in the West Bengal Valuation Board (Valuation of Lands and Buildings) Rules, 1984 (hereinafter referred to as the said rules) : —

Amendment

In the said rules, for Schedule III, the following Schedule shall be substituted: —

“SCHEDULE III

(See rule 19)

From :

To: Member Secretary, West Bengal Valuation Board

Camp office at

Municipal Corporation / Municipality / Notified Area Authority

Sub: Statement regarding rent, covered area, description of structure, use etc. of

Holding Number

in Ward no

of

Municipal Corporation / Municipality/Notified Area Authority

Sir,

As required under section 16 of the West Bengal Valuation Board Act, 1978 and rules made thereunder, I /we file the statement as per annexed proforma, for your information and record. I/We declare that I am / we are the present owner(s) / occupier(s) / of the above noted holding and also declare that the information furnished in the annexed statement are true to the best of my / our knowledge and belief.

I am/We are also aware of the penal provision for filing false statement as per Section 25 of the Act, ibid, i.e. simple imprisonment which may extend upto six months or with fine which may extend upto one thousand rupees or with both.

Place:

Yours faithfully,

Date:

Signature(s)

Mobile number

E-mail ID

Statement regarding land and / or building or covered space in a building for determination of annual valuation

(Please fill up / tick in the appropriate space)

Location details:

Borough no. Ward no. Holding no.

Road / Lane /Para/Mahalla

Name of the Complex /Apartment/Colony

Land details:	Own land / leasehold land	Total land area	Acre / Decimal	Sq ft
			<input type="text"/>	<input type="text"/>

Mouza name: J.L. no. P.S.

Plot/ Dag no. :	RS	LR	Khatian no. :	RS	LR
	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>

Nature of the land as per the Record-of-Rights:

Registered deed number of the holding, if any Year

Type of the deed: Sale deed/Gift deed/Lease deed/Assignment deed/Partition deed/Exchange deed

Usage details (Please fill up / tick in the appropriate box)

Residential House/Flat Residential (owner occupied) Residential tenanted

Commercial Vacant land area (in acre/decimal and sq.ft)

Residential plus commercial

If the holding is used for Non-residential / Commercial/Industrial, please mention:

Star Hotel Hotel/Lodge/Restaurant/Pub/Bar/Club Shop

Super market/Shopping mall	<input type="text"/>	Cinema/theatre/auditorium/multiplex	<input type="text"/>
Govt. hospital/health centre	<input type="text"/>	Private hospital/nursing home/clinic/spa	<input type="text"/>
Ceremonial/function hall	<input type="text"/>	Govt. /Govt. aided Educational Institution	<input type="text"/>
Private educational Institution	<input type="text"/>	Govt/Statutory Body/Autonomous Body office	<input type="text"/>
Private office	<input type="text"/>	Bank/Financial Institution/ATM	<input type="text"/>
Industry/Factory	<input type="text"/>	Religious/Charitable Institution	<input type="text"/>
Petrol Pump	<input type="text"/>	Mobile Tower	<input type="text"/>
		Weigh bridge	<input type="text"/>
Others (Please mention)	<input type="text"/>		

Occupancy details

Floor no. (pl.mention basement / mezzanine, if any)	Year of construction	Use	Details of accommodation i.e no.of rooms, kitchen, store, garage etc. including measurement in Sq.ft	Name of Owner/ Occupier / Lessee/ tenant	Covered area(sft)	Monthly rent(Rs.)	Monthly Service charge (if any) Rs.

Structure details:

Floor no. (pl. mention basement / mezzanine, if any)	Roof type	Wall type	Floor type	Identification		
				Roof	Wall	Floor
				RCC=1	Brick=1	Marble= 1
				Asbestos=2	GI Sheet=2	Mosaic= 2
				R.Tiles=3	Wood=3	Cemented=3
				GI Sheet=4	Ch.bera=4	Stone=4
				Thatched=5	Mud=5	Wooden =5 Mud=6

Existing annual valuation and property tax details:

Whether assessed If yes, year of assessment Annual valuation
 Quarterly Property Tax

Additional Information:-

1. Whether the ownership has been changed since last valuation
 If, yes give details
2. Whether any change in nature of use of holding or portion thereof has occurred since last valuation
 If yes, give details
3. Particulars of the addition, alteration, demolition or redevelopment of the holding since last valuation:
4. Total area mentioned in the registered instrument or any valid document in case of an apartment
5. Other area (open/covered) of the owner/occupier mentioned, if any
6. Additional information sheet regarding plants & machineries is enclosed (applicable for Factory/Mill/Workshop/ Industry)

Signature(s)

ACKNOWLEDGEMENT

Received the declaration in Schdule-III from Sri / Smt

Holding no. Ward no.

subject to confirmation after verification of field position and records.

Place:

Signature of the official receiving Office seal:

Date:"

By order of the Governor,

S. DAS

Jt. Secy. to the Government of West Bengal